



SHAURYA TECHNOLOGIES PVT LTD

**USER MANUAL FOR WBMDTCL
(CONSUMER REGISTRATION) PROCESS FROM
MOBILE & WEB APP**

<WBMDTCL>

<25/05/2023>

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WEB Application

1. How to Register Consumer on WBMDTCL Coal e-Distribution Portal

Step 1: Consumer Registration

Step 2: Fill the basic details.

Step 3: Fill the Coal Application/ Bank details.

Step 4: Upload the required document.

Step 5: Select the Authorized Person.

1.1 Step 1: Consumer Registration

- Consumer have to visit the official website <https://ecoaldistribution.com/Consumer> for registration process.
- Consumer have to click on **Consumer Registration** button to fill the required details for the registration.

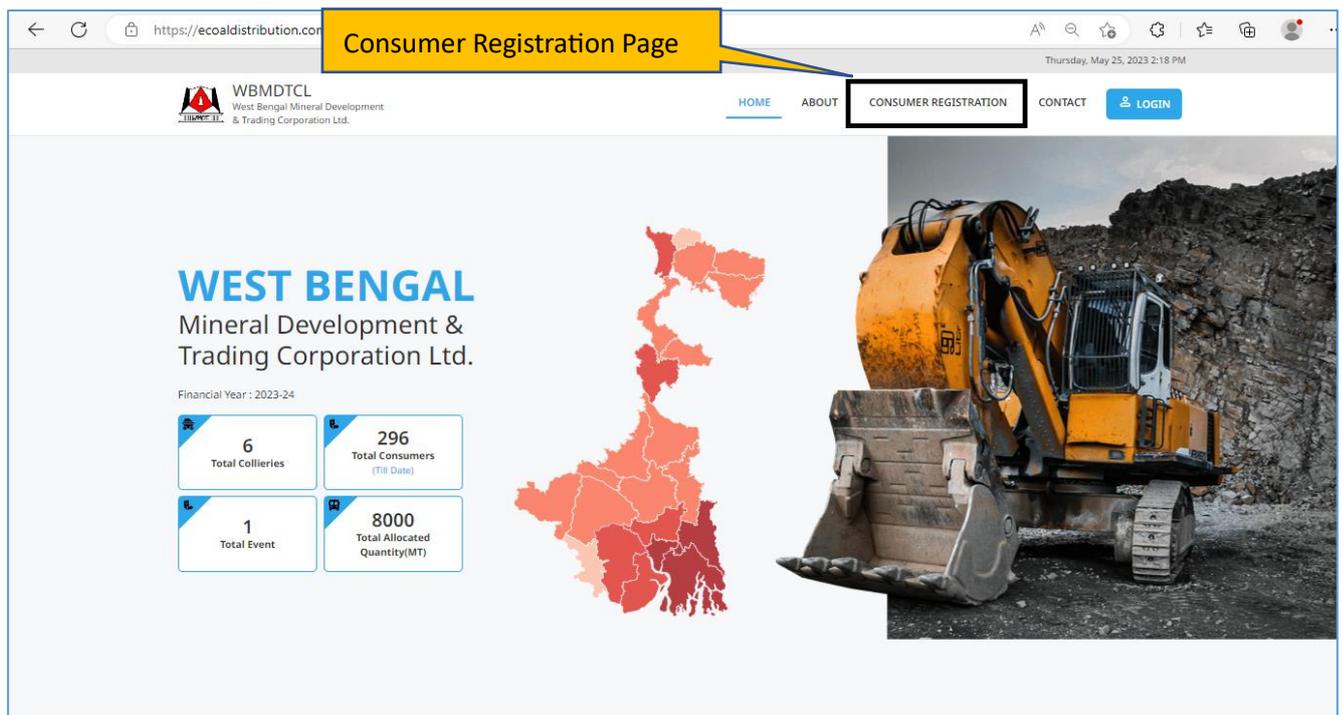
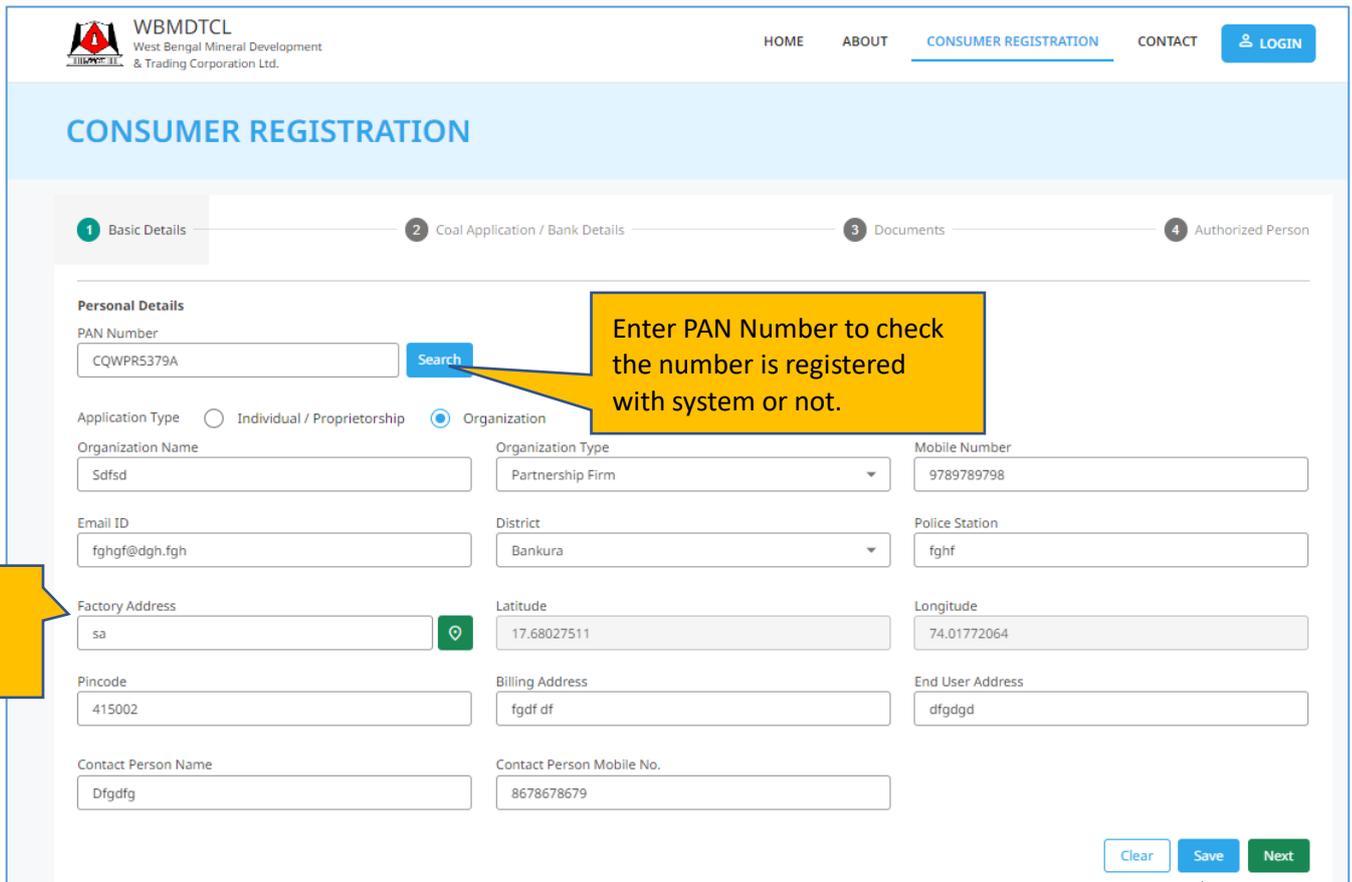


Figure 1 System Landing Page

1.2.Step 2: Fill the basic details.

- Consumer have to enter the **PAN number** to check whether the **number** is registered with system or not.
- Consumer have to select the **Applicant type**- Individual/Proprietorship or Organization.
- As per the selection user has to fill the required details.
- For Factory address user has to set the **geo fencing** for the factory address location.
- User has to save the filled data before to move on next page.



The screenshot shows the 'CONSUMER REGISTRATION' page with a progress bar indicating four steps: 1. Basic Details, 2. Coal Application / Bank Details, 3. Documents, and 4. Authorized Person. The 'Basic Details' step is active.

Personal Details

PAN Number: CQWPRS379A [Search]

Application Type: Individual / Proprietorship Organization

Organization Name: Sdfsd | Organization Type: Partnership Firm | Mobile Number: 9789789798

Email ID: fghgf@dgh.fgh | District: Bankura | Police Station: fghf

Factory Address: sa [Geo-fencing icon] | Latitude: 17.68027511 | Longitude: 74.01772064

Pincode: 415002 | Billing Address: fgdf df | End User Address: dfgdgd

Contact Person Name: Dfgdfg | Contact Person Mobile No.: 8678678679

Buttons: Clear, Save, Next

Callout 1: Enter PAN Number to check the number is registered with system or not.

Callout 2: Enter Factory Address

Figure 2 Consumer Registration Page.

Click on Next button to navigate to the coal application process page.

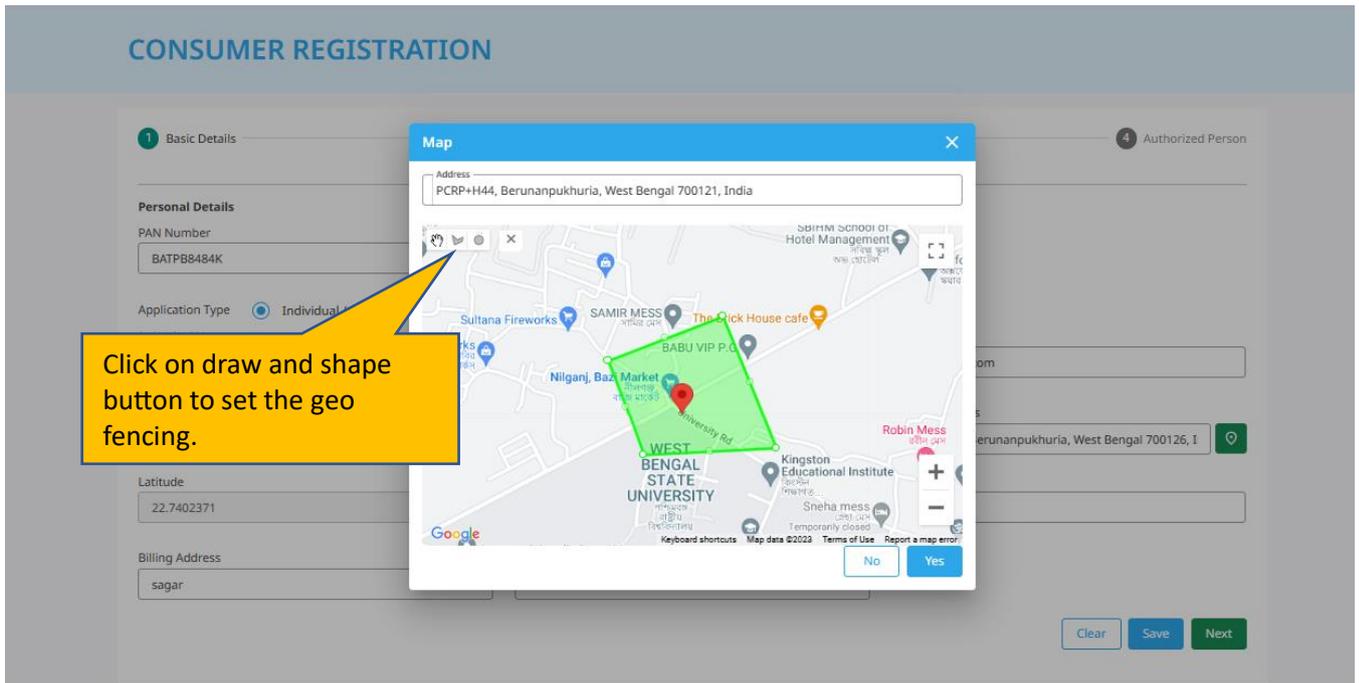
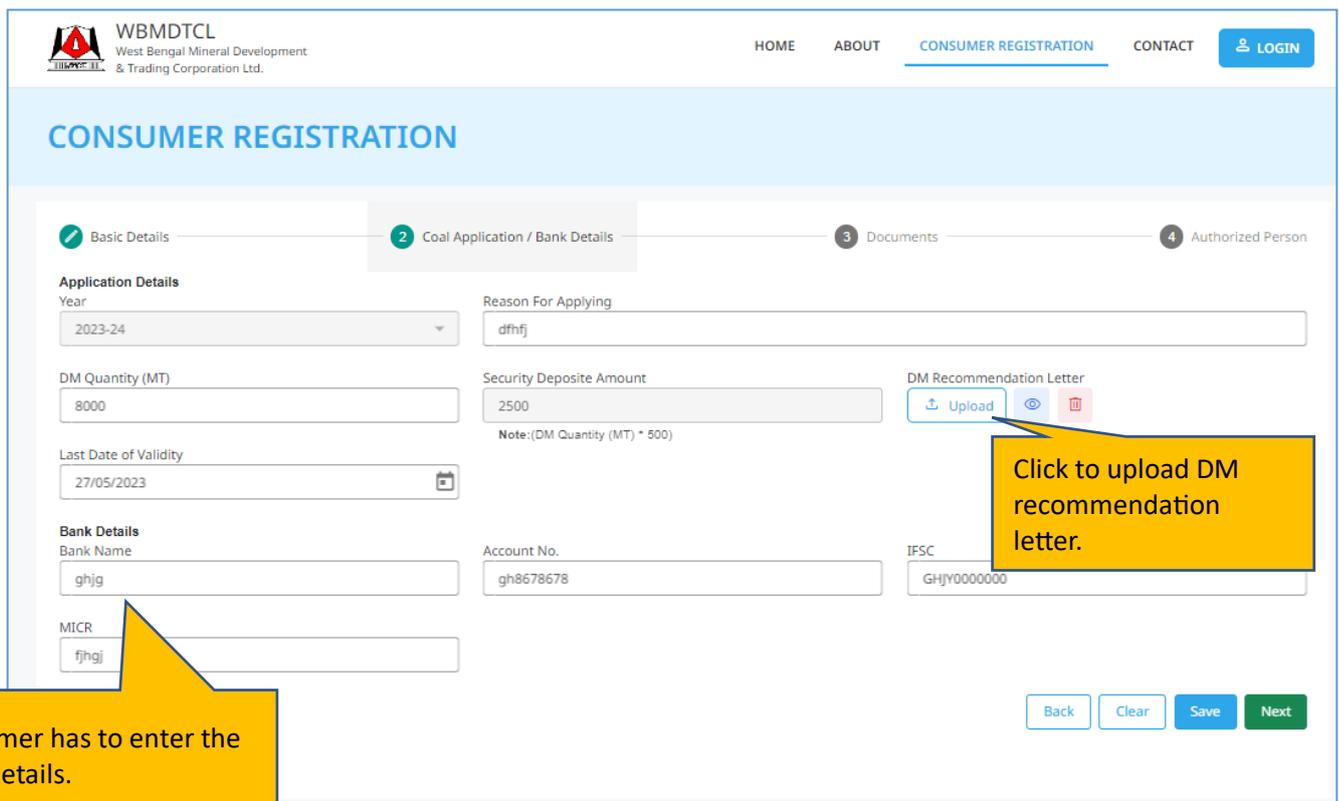


Figure 3 Geo Fencing Set

- Consumer has to set the **geo fencing** for factory registration page.
- He has to click on **Draw and shape button** to set the geo fencing on map.
- Consumer has to marked the line where he has to set the geo fence.

1.3.Step 3: Fill the Coal Application/ Bank details.

- Application details year will be set by default for year **2023 – 2024**.
- Consumer have to enter the DM Quantity. Along with it Security deposit will be auto generated.
- Consumer has to attached the **DM Recommendation letter** and its **validity date**.
- Consumer has to add his **bank details**. Eg – Bank Name, Account Number, IFSC Number and MICR Number.



WBMDTCL
West Bengal Mineral Development & Trading Corporation Ltd.

HOME ABOUT **CONSUMER REGISTRATION** CONTACT LOGIN

CONSUMER REGISTRATION

1 Basic Details 2 **Coal Application / Bank Details** 3 Documents 4 Authorized Person

Application Details

Year: 2023-24 Reason For Applying: dfhfj

DM Quantity (MT): 8000 Security Deposite Amount: 2500 DM Recommendation Letter: Upload

Last Date of Validity: 27/05/2023

Bank Details

Bank Name: ghjg Account No.: gh8678678 IFSC: GHJY0000000

MICR: fjhgj

Back Clear Save Next

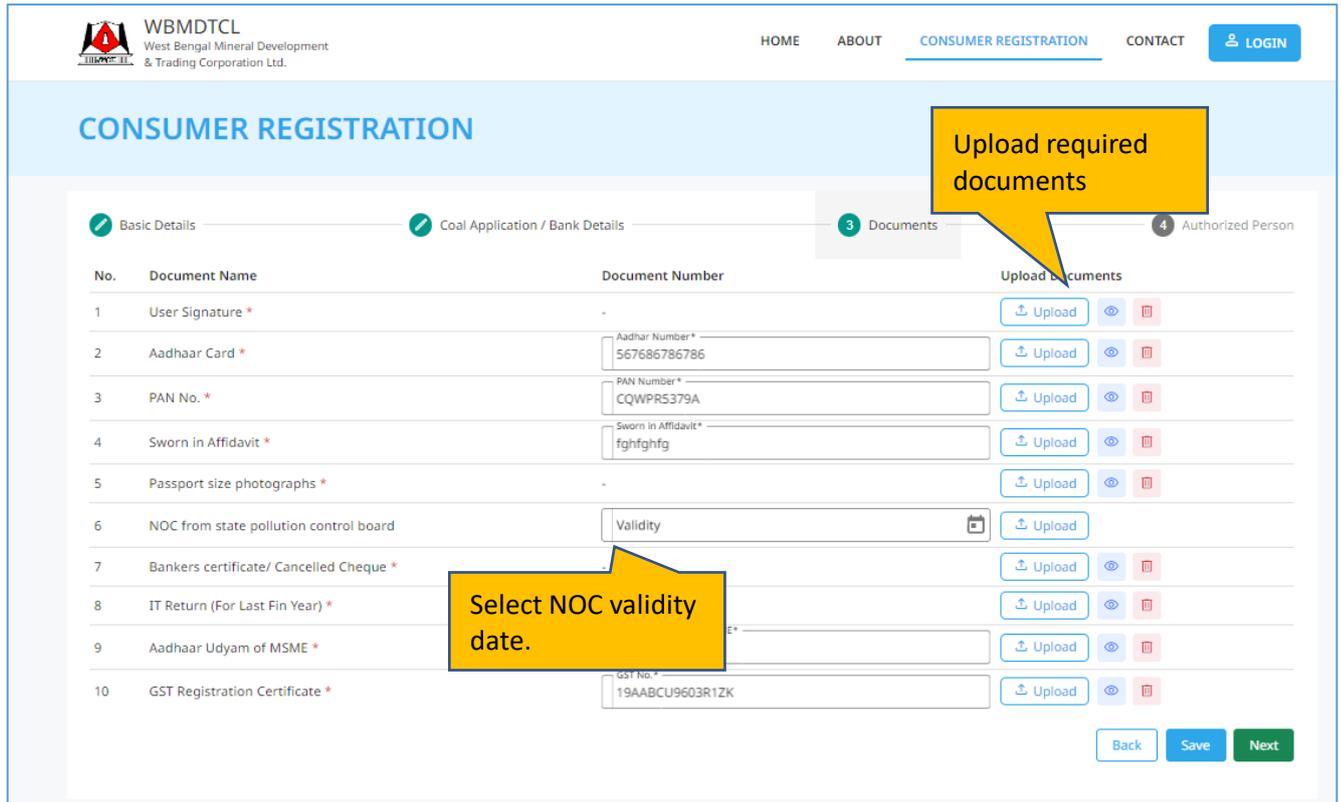
Click to upload DM recommendation letter.

Consumer has to enter the bank details.

Figure 4 Coal Application / Bank details

1.4.Step 4: Document Upload

- Consumer has to attach all the required documents while submitting the form.
- Asterisk mark (*) documents and text field are mandatory for consumer to upload.
- For NOC letter consumer have to add the validity date.
- After submitting all the required documents user has to save and click on next button to navigate to the Authorized Person Screen.

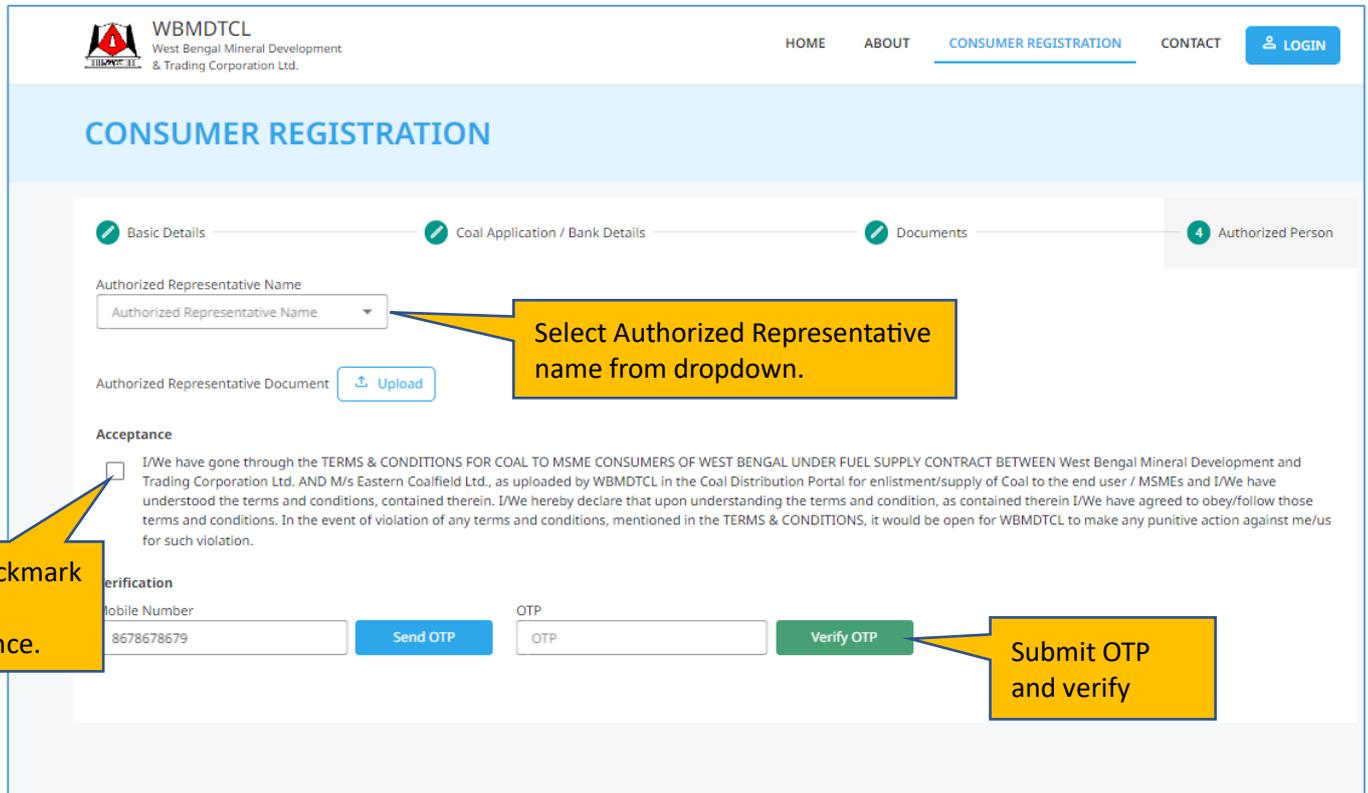


No.	Document Name	Document Number	Upload Documents
1	User Signature *	-	Upload, View, Delete
2	Aadhaar Card *	Aadhar Number* 567686786786	Upload, View, Delete
3	PAN No. *	PAN Number* CQWPRS379A	Upload, View, Delete
4	Sworn in Affidavit *	Sworn in Affidavit* fghfghfg	Upload, View, Delete
5	Passport size photographs *	-	Upload, View, Delete
6	NOC from state pollution control board	Validity <input type="text"/> <input type="calendar"/>	Upload
7	Bankers certificate/ Cancelled Cheque *	-	Upload, View, Delete
8	IT Return (For Last Fin Year) *	-	Upload, View, Delete
9	Aadhaar Udyam of MSME *	-	Upload, View, Delete
10	GST Registration Certificate *	GST No.* 19AABCU9603R1ZK	Upload, View, Delete

Figure 5 Upload Documents Page

1.5.Step 5: Select the Authorized Person.

- Consumer have to select the Respective Authorized Representative person name from the dropdown.
- Consumer has to upload the Authorized Representative Document.
- Consumer have to click on the Acceptance checkbox.
- OTP will send on the registered mobile number for verification process.



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HOME ABOUT **CONSUMER REGISTRATION** CONTACT LOGIN

CONSUMER REGISTRATION

Basic Details Coal Application / Bank Details Documents **4 Authorized Person**

Authorized Representative Name
Authorized Representative Name

Authorized Representative Document

Acceptance
I/We have gone through the TERMS & CONDITIONS FOR COAL TO MSME CONSUMERS OF WEST BENGAL UNDER FUEL SUPPLY CONTRACT BETWEEN West Bengal Mineral Development and Trading Corporation Ltd. AND M/s Eastern Coalfield Ltd., as uploaded by WBMDTCL in the Coal Distribution Portal for enlistment/supply of Coal to the end user / MSMEs and I/We have understood the terms and conditions, contained therein. I/We hereby declare that upon understanding the terms and condition, as contained therein I/We have agreed to obey/follow those terms and conditions. In the event of violation of any terms and conditions, mentioned in the TERMS & CONDITIONS, it would be open for WBMDTCL to make any punitive action against me/us for such violation.

Verification
mobile Number
8678678679 OTP
OTP

Select Authorized Representative name from dropdown.

Tick checkmark box for acceptance.

Submit OTP and verify

Figure 6 Authorized Representative Name Selection and Acceptance page.

2. Mobile Application

Note: - Consumer registration page is as same as web app page. The extra feature is consumer have flexibility to upload the photos of factory.

2.1. How to Register Consumer from Mobile Application.

- Step 1: Enter the basic details of the consumer.
- Step 2: Enter the Coal Application details of the consumer.
- Step 3: Documents Upload.
- Step 4: Photos Upload.
- Step 5: Verification Process.

2.2. Consumer Login Screen

- Consumer have to **download** the application from **play store**.
- Consumer have to entered his registered **mobile number** to check whether entered number is registered with the system or not.
- If the number is not registered with the system, system will redirect to the consumer **registration page**.

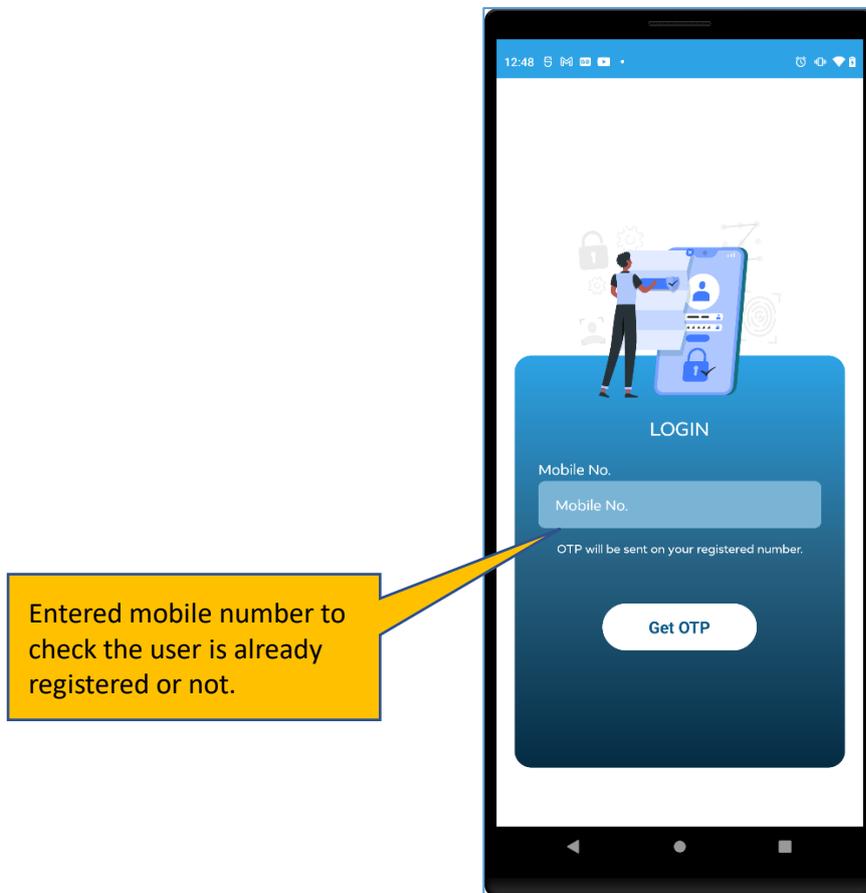


Figure 7 Consumer Login Page

2.3. Consumer Registration steps page.

- Consumer registration status page is given to the consumer to check the **status** of the filled page.
- Edit functionality is given to update the form and documents while filling the form.
- Status is given to check form is filled or not.

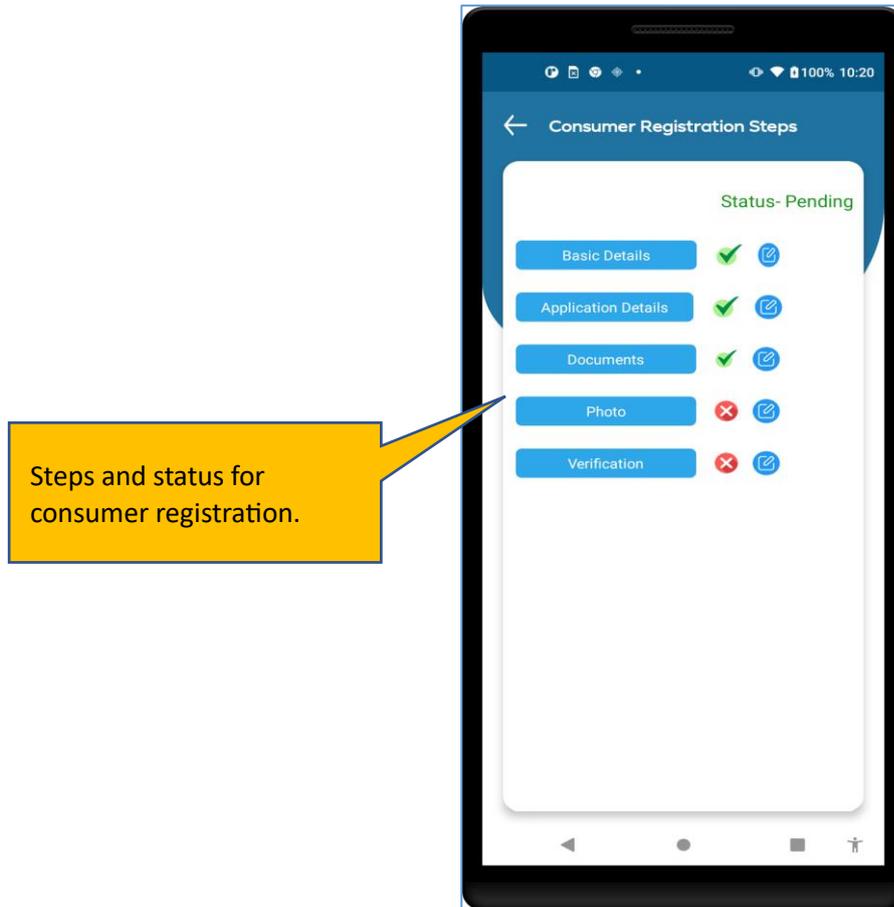
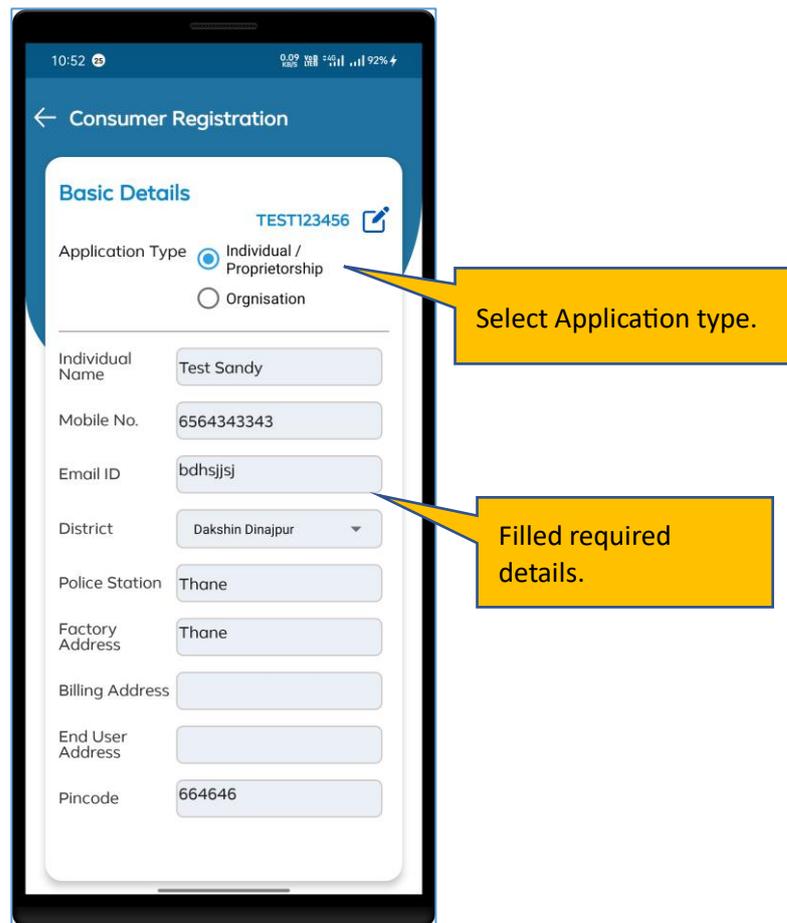


Figure 8 Consumer Registration Steps Page

2.4. Step 1: Enter the basic details of the consumer.

- Consumer have to enter the **PAN number** to check whether the **number** is registered with system or not.
- Consumer have to select the **Applicant type**- Individual/Proprietorship or Organization
- As per the selection user has to fill the required details.
- For Factory address user has to set the **geo fencing** for the factory address location.
- User has to save the filled data before to move on next page.



The screenshot displays the 'Consumer Registration' app interface. At the top, the status bar shows the time as 10:52 and battery at 92%. The app title is 'Consumer Registration'. Below the title, there's a 'Basic Details' section with a PAN number 'TEST123456' and an edit icon. The 'Application Type' section has two radio buttons: 'Individual / Proprietorship' (selected) and 'Organisation'. Below this are several input fields: 'Individual Name' (Test Sandy), 'Mobile No.' (6564343343), 'Email ID' (bdhsjsj), 'District' (Dakshin Dinajpur), 'Police Station' (Thane), 'Factory Address' (Thane), 'Billing Address', 'End User Address', and 'Pincode' (664646). Two yellow callout boxes are present: one pointing to the 'Individual / Proprietorship' radio button with the text 'Select Application type.', and another pointing to the 'Email ID' field with the text 'Filled required details.'

Figure 9 Consumer Basic Details page

2.5. Step 3: Enter the Coal Application details of the consumer.

- Application details year will be set default for year **2023 – 2024**.
- Consumer have to enter the **DM Quantity**. Along with it **Security deposit** will be auto generated.
- Consumer has to attached the **DM Recommendation letter** and its **validity date**.
- Consumer has to add his **bank details**. eg– Bank Name, Account Number, IFSC Number and MICR Number.

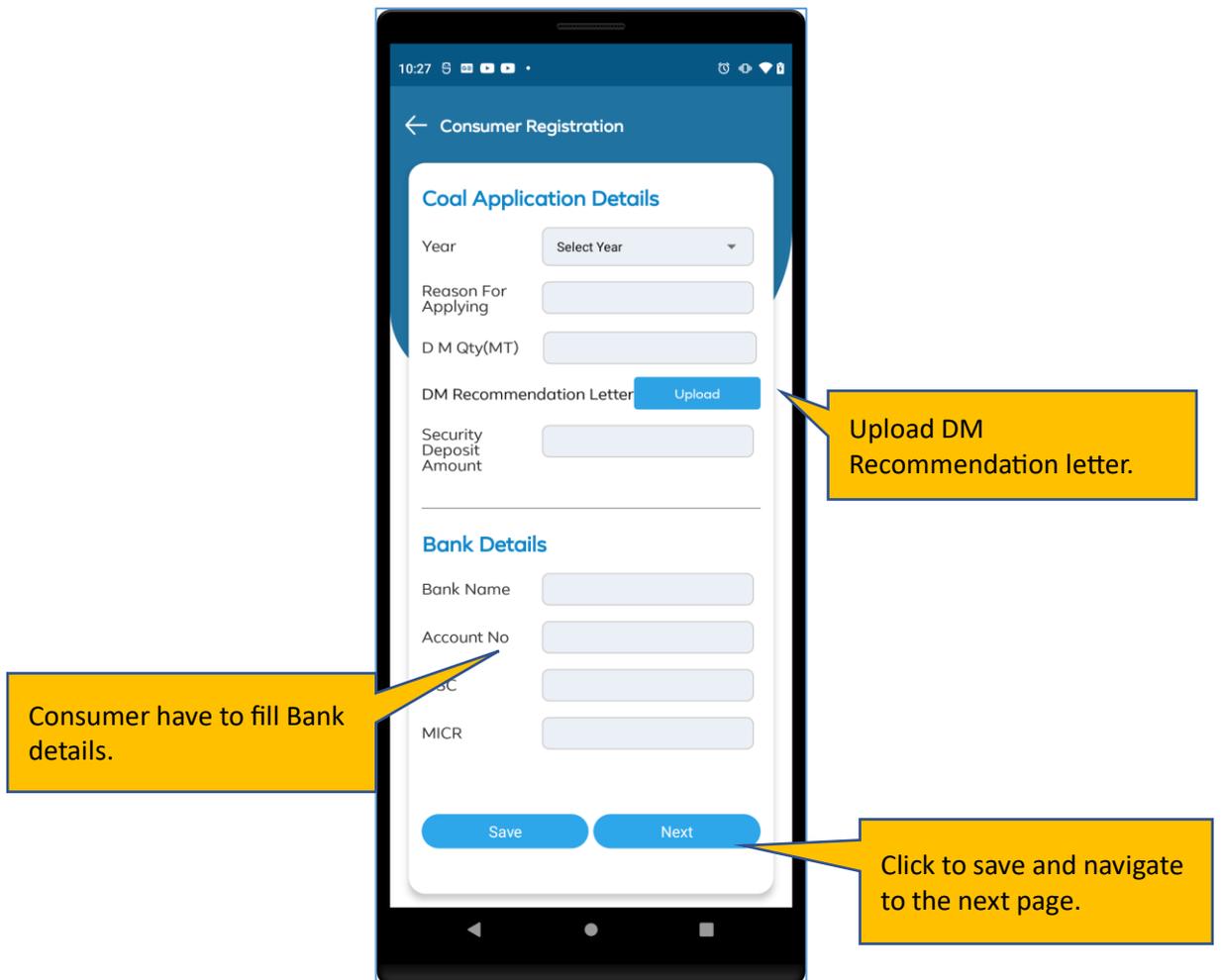


Figure 10 Coal Application Detail Page

2.6. Step 4: Upload the required documents.

- Consumer has to attach all the required documents while submitting the form.
- **Asterisk mark (*)** documents and text field are mandatory for consumer to upload.
- For **NOC letter** consumer have to add the **validity date**.
- After submitting all the required documents user has to **save and click** on next button to navigate to the Authorized Person Screen.

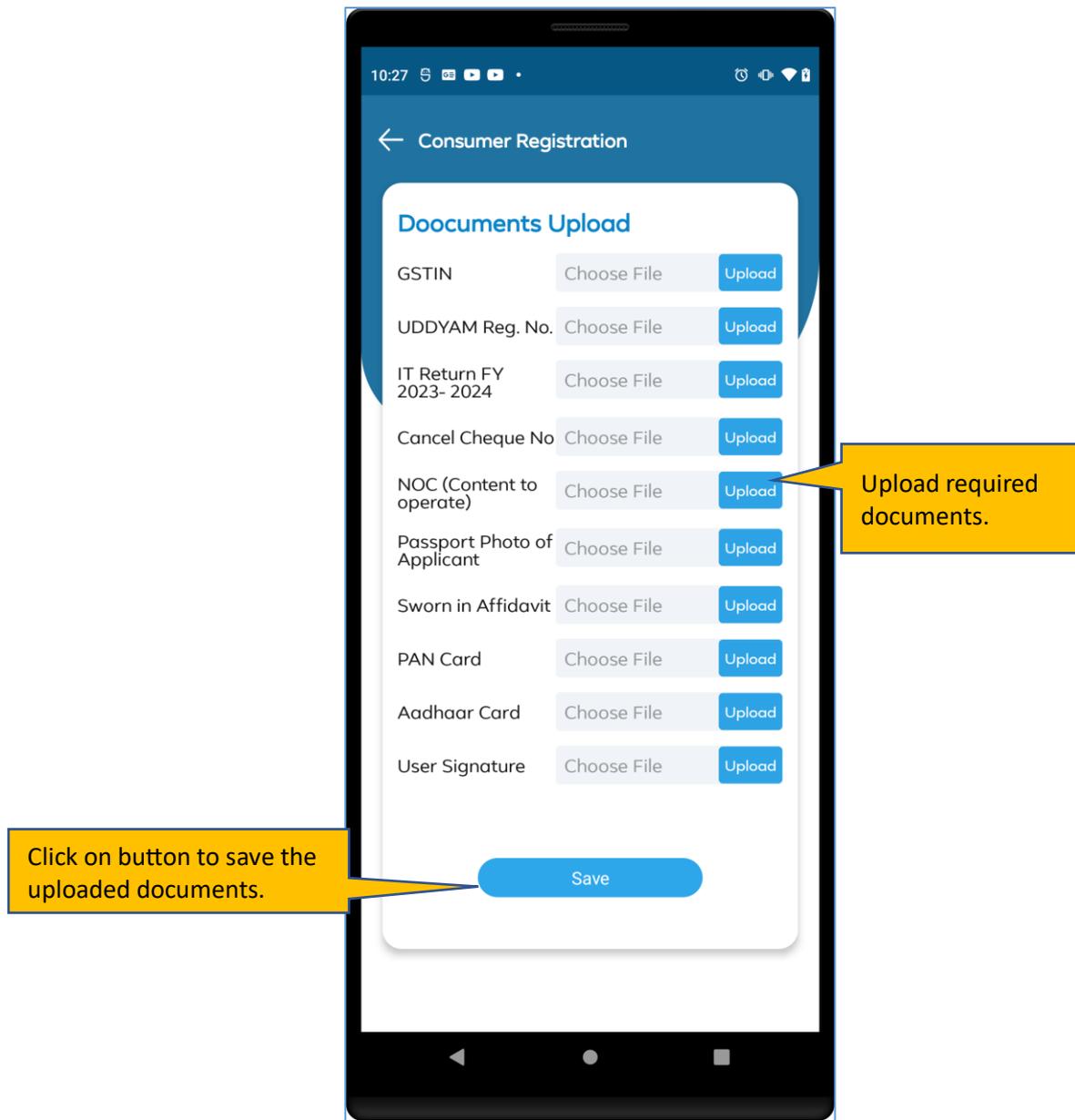


Figure 11 Upload Documents Page

2.7. Step 5: Upload the Photos.

- Consumer have to **upload** the required **photos** while filling the form.
- **Photos** (Factory gate, Plant & Machinery, Factory Office, Coal Stock / Stockyard, Other)

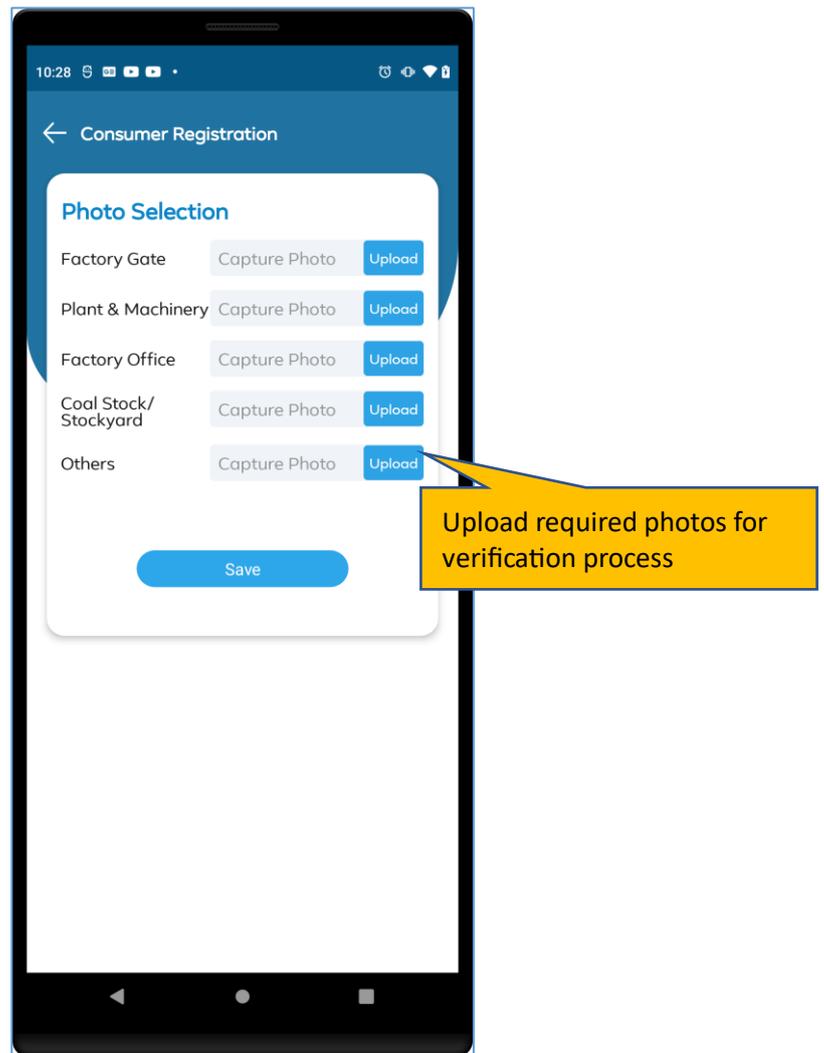


Figure 12 Consumer Factory Photo upload Page

2.8. Step 6: Select the Authorized Person.

- Consumer have to select the **Respective Authorized Representative** person name from the **dropdown**.
- Consumer has to **upload** the **Authorized Representative Document**.
- Consumer have to click on the Acceptance checkbox.
- OTP will send on the registered mobile number for verification process.

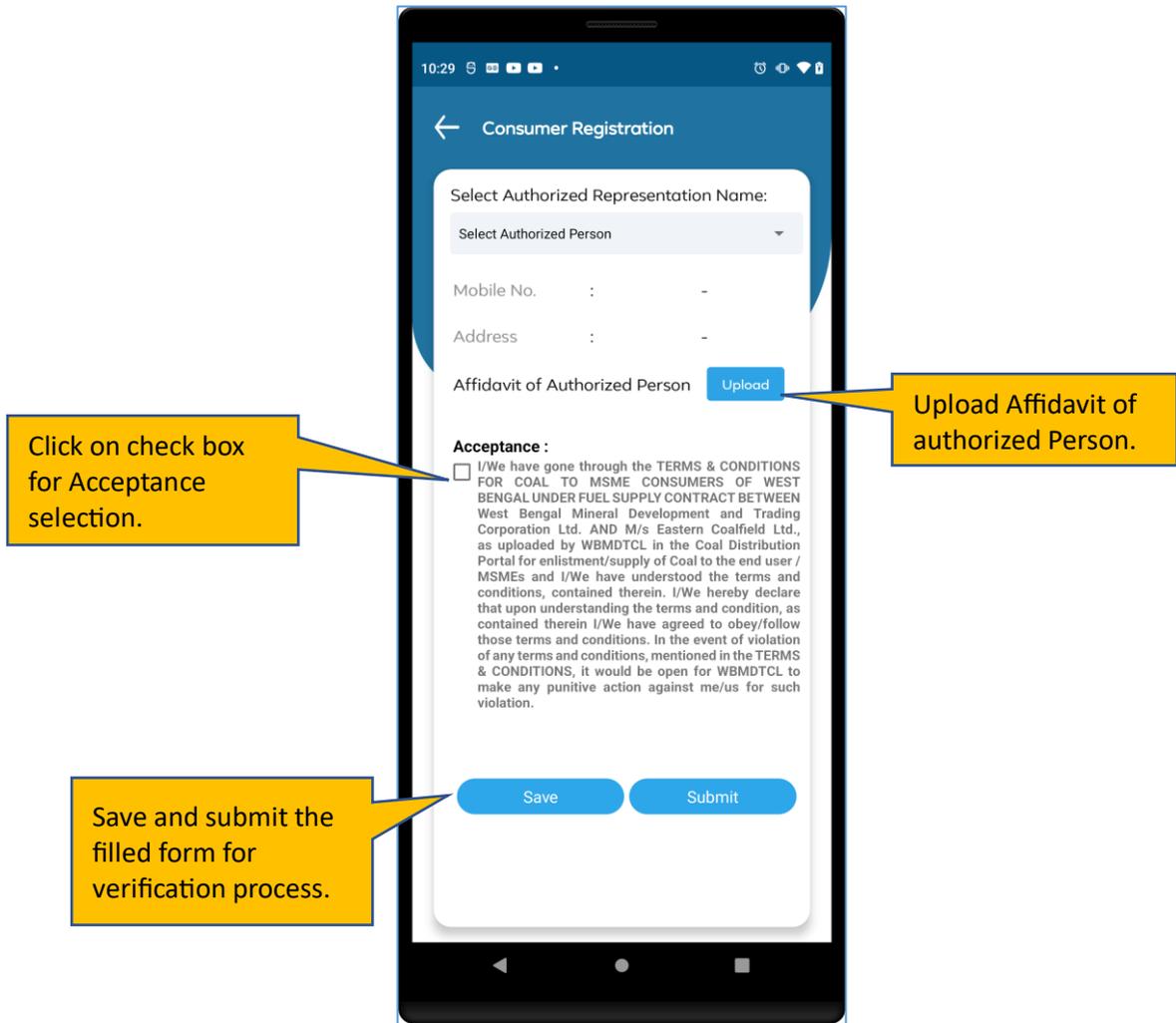


Figure 13 Acceptance and Verification Page

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